

CS-22-221

**BOCC CONTRACT APPROVAL FORM**  
(Request for Contract Preparation)

**CONTRACT TRACKING NO.**  
CM3235 -A1

**GENERAL INFORMATION**

Requesting Department: FIRE RESCUE

Contact Person: RONALD GORDON

Telephone: (904-530-6600) Fax: ( ) Email: rgordon@nassaucountyfl.com

**CONTRACTOR INFORMATION**

Name: NORTH AMERICA FIRE EQUIPMENT CO.,INC

Address: 1515 W. MOULTON ST. DECATOR AL 35601  
City State Zip

Contractor's Administrator Name: RONALD WOODALL Title: VICE PRESIDENT

Telephone: 800-628-6233 Fax: ( ) Email: ronald.woodall@nafeco.com

**IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF CONTRACTOR (NAME AND EMAIL ADDRESS)**

Authorized Signatory Name: RONALD WOODALL

Authorized Signatory Email: RONALD.WOODALL@NAFECO.COM

**CONTRACT INFORMATION**

Contract Name: FIRE EQUIPMENT, SUPPLIES, AND UNIFORMS

Description: FIRE EQUIPMENT, SUPPLIES AND UNIFORMS  
GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.

Total Amount of Contract: EST. \$20,000 FY23  
APPROXIMATE IF NECESSARY

Source of Funds:  County  State  Federal  Other \_\_\_\_\_ Account: 04223522 & 01261526-552222

Authorized Signatory: Taco Pope, AICP

**IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC**

Contract Dates: From: Execution to: 7/31/2023 Termination/Cancellation: \_\_\_\_\_

Status:  New  Renew  Amend#  WA/Task Order  Supplemental Agreement

How Procured:  Exemption  Sole Source  Single Source  ITB  RFP  RFQ  Coop  
 Piggyback  Quotes  Other \_\_\_\_\_

**If Processing an Amendment:**

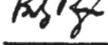
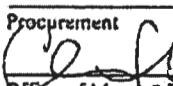
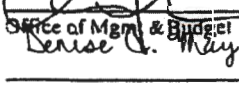
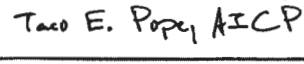
Contract #: CM3235-A1 Increased Amount to Existing Contract: \$25,000

New Contract Dates: 8/1/2023 7/31/2025 Total or Amended Amount: 45,000  
04223522&012661526-552000,552222,552640,564000,564001,564002.552040,552050

*Continued on next page*

<b>CHECKLIST</b>		
<i>Review/Complete before sending contract for final signature</i>		
<b>Requirement</b>	<b>Description</b>	<b>Complete By</b>
Contract, Exhibits and Appendices	1) The contract and all documents incorporated by reference in the contract, including exhibits and appendices are attached (including E-Verify, Pricing, Scope, etc.) and properly identified; and 2) All such documents have been read and agreed to in their entirety by originating department and staff members who have obligations under this contract.	
Name, Address, Contact Person	The full name, address, legal status (i.e., corporation, partnership, etc.) and contact person of other party are included.	
Understanding	Written contract matches the verbal understanding of all parties. All terms and conditions conform to the final negotiations/agreement of the parties.	
Competition/Conflicts and Existing Contracts/Compliance	This contract does not conflict with any other contracts, promises or obligations of the BOCC. The requesting department verifies the BOCC can comply with all terms and conditions.	
Other Necessary Agreements	All other necessary agreements or waivers referred to in contract have been obtained and are attached and properly identified for reference.	
Indemnification	BOCC may not indemnify, hold harmless, be liable to, or reimburse any other party to the contract for claims, lawsuits, damages, attorney fees, or losses incurred by that party in connection with the contract.	
Term of Contract	Start and end dates of contract are included. Any renewals are included.	
Warranties/Guarantees	Warranties or guarantees give satisfactory protection.	
Insurance	Risk manager has or will approve insurance clauses. Levels confirmed in requirements	
Governing Law	The contract is governed under the laws of the State of Florida. The contract may be silent on this issue but in no event will another state's law govern the agreement.	
Confidentiality Agreements	All nondisclosure clauses include exceptions regarding disclosure as required by law. If not applicable, indicate "n/a."	
Printed/Typed Names	Names of all persons signing contracts are printed or typed below signatures.	

**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY**

1.  5/24/2023  
 Department Head/Contract Manager Date  
*Nassau Adams* 5/30/2023 *(?) Jew 5/9/23*
  2. Procurement  Date  
*Chris Lacambra* 2023 *5.9.23* *JL 5/9/23* *JP* 5/24/2023
  3. Office of Mgmt & Budget  Date  
*Denise D. May* 5/31/2023
  4. County Attorney Date  
 Date *DJ* 5/31/2023
- COUNTY MANAGER – FINAL SIGNATURE APPROVAL**
5.  5/31/2023  
 County Manager Date  
*Taco E. Pope AICP*

Contract Tracking No.: CM3235-A1

**FIRST AMENDMENT TO CONTRACT**  
**FOR FIRE EQUIPMENT, SUPPLIES, AND UNIFORMS**

**THIS AMENDMENT** made and entered into this \_\_\_\_\_ and between the **Board of County Commissioners of Nassau County**, Florida, a political subdivision of the State of Florida, hereinafter referred to as the "County", and **North America Fire Equipment Co, Inc.** whose office address is located at 1515 W. Moulton St. Decatur, AL 35601 hereinafter referred to as "Vendor".

**WHEREAS**, the parties entered into a Contract on or about November 7, 2022; and

**WHEREAS**, the Contract provided for an initial performance period from November 7, 2022, the date of execution, through July 31, 2023 with the option to extend the performance period, if necessary; and

**WHEREAS**, the County has determined it to be necessary to extend the performance period of the Contract through July 31, 2025; and

**WHEREAS**, the County has determined it to be necessary to increase the amount of compensation by Twenty-Five Thousand Dollars and 00/100 (\$25,000.00) to account for the extension of the performance period increasing the total not-to-exceed amount of the Contract to Forty-Five Thousand Dollars and 00/100 (\$45,000.00).

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**NOW, THEREFORE,** for and in consideration of the promises and mutual covenants and understanding contained herein, the parties hereto do mutually agree as follows:

1. The Contract shall be amended to extend the performance period through JULY 31, 2025.
2. The Contract amount shall be increased by Twenty-Five Thousand Dollars and 00/100(\$25,000.00) for a total Contract amount that is not-to-exceed Forty-Five Thousand Dollars and 00/100(\$45,000.00).
3. All other provisions of the Contract not in conflict with this Amendment shall remain in full force and effect.

**NASSAU COUNTY, FLORIDA**

*Taco E. Pope, AICP*

By: Taco E. Pope, AICP  
 Its: Designee  
 Date: 5/31/2023

Approved as to form and legality  
By the Nassau County Attorney

*Denise C. May*

Denise C. May

**North America Fire Equipment CO, Inc**

*Ronald Woodall*

By: Ronald Woodall

Its: VICE PRESIDENT

Date: 5/30/2023

Contract Tracking No.: CM3235-A1

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

Parties agreed to: Ronald Woodall

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**



**Electronic Record and Signature Disclosure**

Signer Events	Signature	Timestamp
Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	<i>Taco E. Pope AICP</i>  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 5/31/2023 9:37:28 AM Viewed: 5/31/2023 10:19:46 AM Signed: 5/31/2023 10:19:51 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 5/31/2023 10:19:54 AM Viewed: 5/31/2023 10:26:25 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

Procurement Staff BOCCProcurement@nassaucountyfl.com Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 5/31/2023 10:19:56 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

Constance Holmes cholmes@nassaucountyfl.com Fire Administration Nassau County Fire-Rescue Security Level: Email, Account Authentication (None)	<b>COPIED</b>	Sent: 5/31/2023 10:19:58 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		

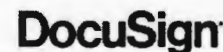
Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	5/26/2023 1:09:18 PM
Envelope Updated	Security Checked	5/26/2023 1:12:08 PM
Envelope Updated	Security Checked	5/26/2023 1:12:08 PM
Envelope Updated	Security Checked	5/30/2023 1:43:20 PM
Certified Delivered	Security Checked	5/31/2023 10:19:46 AM
Signing Complete	Security Checked	5/31/2023 10:19:51 AM
Completed	Security Checked	5/31/2023 10:19:58 AM

Payment Events	Status	Timestamps
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**Certificate Of Completion**

Envelope Id: FCD58624E26F4312BB160AB3AE5E80EF	Status: Completed
Subject: Please DocuSign: CM3235-A1 - NAFECO - FIRE EQUIPMENT, SUPPLIES, AND UNIFORMS - \$45,000.	
Source Envelope:	
Document Pages: 7	Signatures: 6
Certificate Pages: 6	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Ron Gordon
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	rgordon@nassaucountyfl.com
	IP Address: 50.238.237.26

**Record Tracking**

Status: Original	Holder: Ron Gordon	Location: DocuSign
5/26/2023 1:03:35 PM	rgordon@nassaucountyfl.com	

**Signer Events**

Lanaee Gilmore  
 lgilmore@nassaucountyfl.com  
 Procurement Director  
 Nassau County BOCC  
 Security Level: Email, Account Authentication (None)

**Signature**

*Lanaee Gilmore*  
  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.238.237.26

**Timestamp**

Sent: 5/26/2023 1:09:18 PM  
 Viewed: 5/30/2023 1:53:25 PM  
 Signed: 5/30/2023 1:53:30 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Ronald Woodall  
 Ronald.woodall@nafeco.com  
 Security Level: Email, Account Authentication (None)

*Ronald Woodall*  
  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 71.12.143.254

Sent: 5/30/2023 1:53:31 PM  
 Viewed: 5/30/2023 1:59:57 PM  
 Signed: 5/30/2023 2:07:02 PM

**Electronic Record and Signature Disclosure:**  
 Accepted: 5/30/2023 1:59:57 PM  
 ID: a87c5ae7-3fee-4af3-a520-bbe2ca6fe862

Abigail Jorandby  
 ajorandby@nassaucountyfl.com  
 Assistant County Attorney  
 Nassau BOCC  
 Security Level: Email, Account Authentication (None)

*AJ*  
  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.238.237.26

Sent: 5/30/2023 2:07:03 PM  
 Viewed: 5/30/2023 2:53:04 PM  
 Signed: 5/31/2023 9:31:45 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Denise C. May  
 dmay@nassaucountyfl.com  
 Assistant County Attorney  
 Nassau County BOCC  
 Security Level: Email, Account Authentication (None)

*Denise C. May*  
  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 50.238.237.26

Sent: 5/31/2023 9:31:47 AM  
 Viewed: 5/31/2023 9:37:10 AM  
 Signed: 5/31/2023 9:37:27 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign



**MODIFICATION OF CONTRACT**

Modification Number: One (1) Effective Date: 8/1/2023	Contract Number: 22-7301 Title: Fire Equipment, Supplies, and Services Effective Date: 08/01/2022
Contracting Officer: Gretchen Bechtel, CPPB E-mail: Gretchen.bechtel@lakecountyfl.gov Telephone Number: 352-343-9765	Contractor Name and Address: Name: North American Fire Equipment Co., Inc. Address: 1515 West Moulton St City: Decatur, AL 35601 ATTENTION: Ronald.woodall@nafeco.com
Issued By: Procurement Services Lake County Administration Building 315 W. Main St., Suite 441 Tavares, Florida 32778-7800	
<p><b>INSTRUCTIONS:</b> Contractor shall sign Signature Block showing acceptance of the below written modification and <u>return this form to Procurement Services within ten (10) days after receipt</u>. Once fully executed, a copy of this modification will be returned to the Contractor to attach to the original Contract.</p>	
<p><b>DESCRIPTION OF MODIFICATION:</b> Contract modification to extend the agreement for two annual terms to expire on 07/31/2025.</p>	
<p align="center"><b>CONTRACTOR SIGNATURE BLOCK</b></p> Signature: <u>Ronald Woodall</u> Print Name: <u>Ronald Woodall</u> Title: <u>Vice President</u> Date: <u>3-7-2023</u> E-mail: <u>ronald.woodall@nafeco.com</u> Secondary E-mail: <u>sondra.barnes@nafeco.com</u>	<p align="center"><b>LAKE COUNTY SIGNATURE BLOCK</b></p> Signature: _____ Print Name: <b>Gretchen Bechtel,</b> Title: <b>CPPB, Contracting Officer II</b> Date: _____ Digitally signed by Gretchen Bechtel, CPPB, Contracting Officer II Date: 2023.03.08 07:04:25 -05'00'
Distribution: Original - Bid File Copy - Contractor Contracting Officer	